

Buildings and Grounds Meeting

February 15, 2018

5:30 PM

Attendees: Bill Berger, Jim Dodge, Roger Glidewell, Brent Crispell, Eric Stair, Steve Dolak, Cindy Jenkins

Topics—

1—Discussed the three preliminary architectural proposals to complete drawings and spec the bids for remodeling auditorium and gym bathrooms at the high school—involves new auto flush toilets, new auto flush urinals, stall/urinal dividers, new auto large group sink, replacing tile floors and walls, drop ceiling, and lights. Mr. Crispell was asked to contact Strosser Architecture to obtain specifics about the time frame of the project. The team will be recommending Strosser Architecture to the Board on Feb. 26, 2018. (The follow up email from Mr. Crispell is attached and was sent to team members separately.) Five year project plan is attached also.

2—Discussed the need to repave the parking lot at the district office and the area at the corner of School House Road and Chestnut. Replacing the drainage boxes with larger ones was revisited also. This request is because of poor drainage, potholes, and sinking ground. Team agreed they needed to be addressed.

3—Question was asked about Bells in a Box and if it was working as shared. Mr. Stair said it was working well at the high school. (Mr. Sanders verified that it is working correctly, as explained, at the elementary school. They are working on getting it set so the system can be used phones outside the building also.)

4—Question was asked about recycling being stored in outside vestibule at the elementary school, causing a safety concern. (Mr. Sanders addressed this concern on February 16, 2018 through oral conversations and followed up with an email to the staff.) (documents are attached)

5—Question was asked about elementary school fire drills and them being announced over the PA system in advance of them occurring. (Mr. Sanders verified that he announced the fire drill held on Tuesday, February 13, 2018, approximately 2 minutes before the alarm was pulled as he instructed the building to use alternative exits because of the muddy conditions.)

6—Question was asked about the cleaning of the desks because of the flu season. Mr. Crispell confirmed that all desks are being wiped down daily at both buildings.

7—Safety concern was discussed in light of the recent situation in Parkland SD in Florida. The team discussed active shooter training for the staff and the possibility of having a resource officer on site daily. Mrs. Jenkins will contact the State Police about the active shooter training and a risk assessment of the district.

Adjourned 6:25 PM

Respectfully submitted

Cynthia Jenkins